



City of Westworth Village  
311 Burton Hill Road • Westworth Village, TX 76114  
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FINANCE COMMITTEE MEETING MINUTES

JUNE 14, 2016  
TIME: 6:00 PM

MUNICIPAL COMPLEX  
COUNCIL CHAMBERS  
311 BURTON HILL ROAD

<b>ATTENDEES:</b>	Steve Beckman	Chair
	Carlos Zavala	Member
	Jill Patton	Member
	Nick Encke	Member
	Mike Coleman	Member
	Anthony Yeager	Mayor, Ex-Officio Member
	Roger Unger	City Administrator
	Carol Borges	City Secretary
	Kevin Reaves	Police Chief
	Jim Page	Deputy Police Chief
	David Curwen	Director of Community Development
	Sterling Naron	Parks & Golf Operations Supervisor
	Melva Campbell	CCPD Director and P&Z Chair

**CALLED TO ORDER at 6:00pm by Chairman Beckman.**

**Action Items:**

- I. Approval of Minutes** from Finance Committee Meeting on May 10, 2016.
  - **MOTION** made by Nick Encke. **SECOND** by Mike Coleman. **Motion passed unanimously** by a vote of 4 Ayes and 0 Nays. [Note – Carlos Zavala arrived at 6:08pm and did not cast a vote on this item.]
- II. Review and discuss FY 2015-2016 YTD Disbursements & Variance Reports.**
  - Disbursements and variances tracking as expected. Permit fees are expected to increase over the next several months due to new residential and commercial development. Court fine revenue has decreased due to police staffing issues; should be back up by the end of the fiscal year.
- III. Review and discuss FY 2016-2017 Preliminary Budget for CCPD and PD.**
  - The CCPD Board approved their budget earlier this evening and is officially submitted to Council. The CCPD budget was included in the packet as it works in conjunction with the PD General Fund budget.
  - City Administrator Roger Unger stated county appraisals are now beyond the protest deadline. Solid numbers will be submitted to cities in a few weeks. Krispy Kreme and Raising Canes have improved overall sales tax revenue. Both Starbucks and Chipotle are looking at sites in the City, which will bring

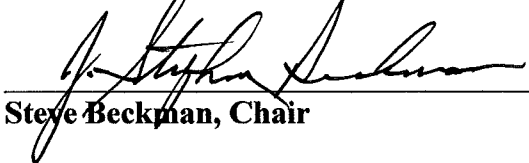
additional sales tax revenue. The future looks good. Server and phone upgrades, as well as the GIS and continuous read meters were funded out of this year's reserves.

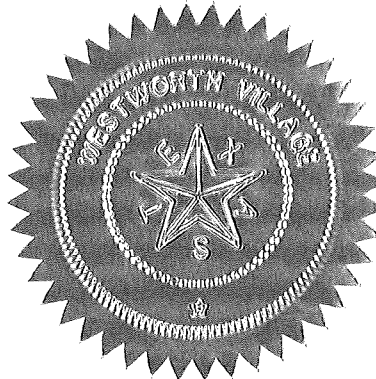
- There has been some reconfiguring between the CCPD and PD General Fund budgets to accomplish the goals of the department. The City is about two years away from regularly scheduling three officers on the night shift.
- Chief Reaves does not anticipate purchasing a new vehicle in FY16-17. Also included is the new Deputy Police Chief's salary. [DC Jim Page was introduced during the CCPD meeting.] LT Lipperdt will be responsible for criminal investigations and IT for the department. Chief stated residential areas are generally crime free; however, commercial properties and our proximity to Fort Worth requires response to a variety of incidents. Chief discussed filling open positions and ECA training.

**IV. Next meeting date set for July 12, 2016 at 6pm.**

**ADJOURNED at 6:21pm by Chairman Beckman.**

**MINUTES APPROVED** on this, the 12<sup>th</sup> day of July, 2016.

  
Steve Beckman, Chair



**ATTESTED TO BY:**

  
Carol Ann Borges, City Secretary